**EQUIPMENT PURCHASED BY A PTA FOR ITS USE**

**(ITEM STORED AT SCHOOL)**

The PTA purchased for its own use .

The equipment will remain the property of the PTA but will be stored at the school named .

* PTA members may use the equipment.
* School staff or students may use the equipment under the supervision of a PTA member or with written permission.
* Anyone using the property, other than PTA members, will pay for supplies and maintenance.
* Should the item be stolen or misplaced the PTA will be responsible for replacement. Anyone other than the PTA using the item when a loss occurs agrees to reimburse the PTA for replacement cost.

PTA President Date

Principal or Administrator Date

