**Logo

Description automatically generated** **DEPOSIT FORM**

Name Date

Cash Summary:

$1 X =

$2 X =

$5 X =

$10 X =

$20 X =

$50 X =

$100 X =

TOTAL =

Coin Summary:

1¢ X =

5¢ X =

10¢ X =

25¢ X =

50¢ X =

1.00¢ X =

TOTAL =

Name on Check Check # Amount.



Total # of Checks:

*Count the actual checks to catch any overlooked checks.*

**Deposit Totals**

Checks: $

Cash: $

Coins: $

**Total: $**

Budget Items to be Credited $ Amount

Executive Board Member Signature

Second Signature for Cash Deposits

**For Treasurer’s Use Only**

Dep Date: Amount:

* Entered into Ledger/Accounting Software